

**WEST BATON ROUGE PARISH FIRE DISTRICT #1
EMPLOYMENT APPLICATION FOR UNCLASSIFIED POSITIONS ONLY**

This questionnaire is to be completed in its entirety and returned to the West Baton Rouge Fire District 1 at 700 N. Alexander Avenue, Port Allen, LA 70767.

Applicant: Do not write in this area

For Official Use Only

Date Returned: _____

Physical Fitness: Yes No

Date: _____

Psychological: Yes No

Date: _____

Interview Board: Yes No

Date: _____

POSITION OF INTEREST: _____

Name:

Address:

**Contact
Information:**

Please read each question carefully and answer truthfully. The information you provide will be verified during your background investigation. Therefore, accuracy is essential. Any false statement or information you knowingly supply will be cause for rejection of your application. All questions are to be completely answered. If you feel the space provided is insufficient to properly answer the question, feel free to attach additional sheets of paper to satisfactorily complete the questionnaire. If a question does not apply to you, answer "N/A."

**WEST BATON ROUGE PARISH FIRE DISTRICT #1
Background Investigation Information Release**

I understand that the West Baton Rouge Parish Fire District #1 will be conducting a thorough background investigation including, but not limited to: Verification of past employment history and performances; Education; Medical History; Criminal arrest records and traffic offense and accident records.

I hereby grant my permission to the West Baton Rouge Parish Fire District #1 to investigate my background and authorize any persons or agencies questioned by the West Baton Rouge Parish Fire District #1 to provide information they deem pertinent to the investigation. I hereby release the West Baton Rouge Parish Fire District #1, officers and its background investigators, as well as any agency that provides information as requested by investigators, from liability in connection with furnishing such information.

PERSONAL INFORMATION

NAME: Last First Middle Name Gender
Male Female

Maiden Name, Aliases, or Any Other Name Used Before:

Location of Birth (City, Parish/County, State, Country):

Date of Birth: Social Security Number:

Driver's License Information: State Class Restrictions

WORKING ENVIRONMENT

Do you object to wearing a uniform? Yes No If yes, explain:

Do you object to working 24 hour shifts? Yes No If yes, explain:

Do you object to being away from home overnight, holidays, or during periods of off time for training or to perform official duties? Yes No

Do you have any relatives that are currently employed by the Parish? Yes No If yes, who? What department?

CAREER OBJECTIVES

Briefly explain your reasons for wanting to work at the West Baton Rouge Parish Fire District #1 and what you expect to attain from your fire service career:

EDUCATION				
School	Name and Location of School	Course of Study	Years Completed	Degrees or Certifications Earned
Elementary				
Junior High/Middle				
High School				
College				
Certifications, licensures, etc				
Training				
Please use this space to describe any experience, education, knowledge, skills, training, accomplishments, licenses, machine operations, computer programs or special skills you possess.				
Are you currently attending school?	Yes	No	What do you expect to accomplish?	

MILITARY HISTORY				
Have you ever been rejected for military service?	Yes	No	If yes, what branch and for what reason were you rejected?	
Have you ever served in any branch of the military?	Yes	No	If yes, what branch of the military did you serve in?	
What date did you enter military services?	What rank did you attain?	When were you discharged?	Was your discharge honorable?	What type of discharge did you receive?
			Yes	No
Did you ever receive any type of disciplinary action while you were in the service?	Yes	No		
If you answered "YES," describe in detail the type of action filed against you, the circumstance, and the outcome of the action:				

Are you now or have you ever received compensation from the federal government for a service related disability? Yes No

What was the reason for compensation?

Are you currently in a reserve or national guard unit? Yes No If yes, what branch do you serve in?

Where is your unit located? What job do you have in your unit? List the name, address, and telephone of the commanding officer in your unit.

DRIVING RECORD

Driver's License Number: State Expiration Date Type or Class Restrictions

Have you ever received a traffic citation? Yes No

If you answered yes, list below the dates, the offenses, and the court dispositions of each citation you have received:

OFFENSE DATE LOCATION DISPOSITION

Have you ever had a traffic accident? Yes No If yes, how many? How many were your fault? How many that was your fault resulted in injury to another person?

List the accidents which were your fault and resulted in injury to another party:

DATE LOCATION CITY/PARISH/COUNTY # OF PEOPLE

Has your driver's license ever been suspended? Yes No If yes, for what reason? How long was it suspended or revoked? Suspension Dates: What agency suspended your license?

Have you ever been cited for the following: Reckless Operation? Yes No

EMPLOYMENT HISTORY

Have ever applied with the West Baton Rouge Parish Fire District #1?

Yes

No

If yes, when?

Have you ever applied for any other position with the Parish?

Yes

No

If yes, which department?

When?

Have you ever applied to any other fire department before?

Yes

No

If yes, please explain below.

Name of Department

Location

Date

Have you ever worked for a fire department in the past?

Yes

No

If yes, list the departments, locations, dates, and positions below:

Did you leave any of these departments for any reason other than voluntary resignation?

Yes

No

If you answered "yes," identify the position and explain why you left:

Were any disciplinary actions taken against you during your employment with a fire department?

Yes

No

Did you ever engage in any misconduct that went undetected while you were serving any fire department?

Yes

No

If you answered "yes," please explain:

Are you currently employed with a fire department?

Yes

No

If yes, what department?

Why do you want to leave the agency you currently work with to work for the West Baton Rouge Parish Fire District #1?

Have you ever been fired from any position you have held?

Yes

No

Where and when?

If you answered "yes," for what reason?

Have you ever been asked to resign in lieu of being fired?	Yes	No	If yes, with what company, why, and when?
Have you ever quit a job without giving sufficient notice?	Yes	No	If yes, which employer and why?
Are you currently employed?	Yes	No	Do you think your present employer will give you a good recommendation?
			If no, why?

List below all the employment positions you have held for the past ten (10) years, regardless of how long you were employed. Beginning with the position you now hold, list all other jobs held in reverse chronological order.

Dates of Employment		Name of Employer and Location	Telephone No.	Position(s) Held	Reason for Leaving	Supervisor's Name
To:	From:					
To:	From:					
To:	From:					
To:	From:					
To:	From:					
To:	From:					

PARTY and ORGANIZATIONAL AFFILIATION

Are you, or have you been in the past, a member of any organization which might be considered radical or subversive?	Yes	No	Which group(s)?
Have you ever attended any meeting of an organization or group which might be considered radical or subversive?	Yes	No	Which group(s)?
Do you sympathize with any organization which might be considered subversive or radical?	Yes	No	Which groups(s)?

List the clubs and/or organizations you are a member of below. Include name, location and number of years.

ALCOHOL/DRUG USE

Do you consider yourself a light, moderate, or heavy drinker?	What do you usually drink when you consume alcoholic beverages?	How often do you consume alcoholic beverages?	How much alcohol do you consume during a week?	How many times have you been intoxicated during the past 12 months?
How many times have you had a "buzz" or been "tipsy" during the past 12 months?	How many times have you driven a vehicle after having consumed alcoholic beverages within the past 12 months?	Have you ever been arrested as a result of alcohol consumption?	Yes	No

If you answered "yes," explain the circumstances below:

Have you ever been admitted to a substance abuse clinic? Yes No If so, where?

What type of substance addiction were you being treated for?

Have you ever experimented or used the following drugs or substances?

Drug	# of Times Used	Last Time Used	Ever Addicted?
Marijuana			
Hashish			
Speed			
Heroin			
L.S.D			
Cocaine			
"Crack" Cocaine			
PCP			
Other			

Have you ever taken any barbiturates, amphetamines, or any other type of controlled medication without a prescription?

Yes

No

PAST RESIDENCES

Street Address of Residence	City, State, Zip Code	Landlord's Name (if applicable)	Length of Residence	
			To	From
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

REFERENCES

List the names of three responsible people, other than relatives or past employers, who can provide information about your character, ability, experience, personality, and other qualities.

Name	Address	Telephone #	Years Known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AFFIRMATION

I attest that the answers I have provided to these questions are complete and true to the best of my knowledge and belief. I understand that if I have falsified, misrepresented, or knowingly omitted any information from this questionnaire that my application may be rejected, and I may be terminated from employment if I have been offered employment following the application process.

Applicant Printed Name

Applicant Signature

Date