WBR Parish Government

Initial Requirements for Generator Permits

- **Please contact Entergy 1 week prior to installation day to schedule a disconnect/reconnect. Contact our office with the day and time - 225-336-2434**

- Complete the highlighted portions on the generator permit application.

- Contact the West Baton Rouge Natural Gas and Water Department (225-336-2406) for a gas meter install or upgrade. Proof of install or upgrade is needed before a permit will be issued.

- Submit Plot Plan of property showing the generator location and measurements from structures and property lines. (Generators must have 5’ clearance from any structure and property lines, unless the manufacturer spec states otherwise.) Slab should be made of non-combustible material minimum 4” thick.

- Submit an approved plat of property

- Flood Zone Classification:__________
  Generators must be installed at or above BFE. If in a Flood Zone A or AE you will need a surveyor to submit a Certificate of Elevation

- Contractor information – Must be State Licensed and registered with the Parish. (Each Contractor must apply for a permit)
  1. Electrical: _$40___________________________________________
  2. Plumbing:_$20___________________________________________

- Load Data Information of structure will be needed. **Where ATS is used the standby source shall be capable of supplying the full load or calculated load that is transferred by the ATS equipment, or have a load management system as per the NEC 2008 702.5 (2) (a) (b). Panel schedules required with all load calculations submitted.**

- Submit a copy of the Manufacturers Specifications for the ATS/Load Management system.

- All work must meet the 2014 NEC requirements in article 700, 701 & 702.

- Please sign this form stating you understand the above requirements. ____________________________

Note: All gas piping underground must be polyethylene or coated and visible for inspection.
Generator Inspections

- **Generator Rough In Inspection** – This inspection should be called in once generator is ready for power outage. Keep in mind we do require a 24 hour notice for inspections. (Inspector will check setbacks, Electrical inside generator, mounted transfer switch and any piping ran must be left visible.)

NOTE: All Gas piping underground must be Polyethylene or coated and visible for inspection.

- **Final Witness Test** – Per Article 700.3 (A) of the 2011 NEC.
  
  “Conduct or Witness Test. The authority having jurisdiction shall conduct or witness a test of the complete system upon installation and periodically afterward.”

  - This test of the generator will need to be conducted to make sure that the system will run correctly with all loads. Once this test has been completed and the Final Witness Test passed, the permit for power to be restored will be sent in to Entergy.
## I. Applicant, Owner and Project Information

<table>
<thead>
<tr>
<th>Project Address:</th>
<th>CITY:</th>
<th>STATE:</th>
<th>ZIP:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**APPLICANT** Name: Email:

Primary Contact #: Secondary Contact #:

**Electrical Contractor:** Email:

Primary Contact #: Secondary Contact #:

**LAND OWNER** Name: Email:

Primary Contact #: Secondary Contact #:

## II. Description of Project and Permit

**Type of Permit Being Applied For:** Generator

**Size of Generator:** _______ KW

**Type of Foundation:**

Distance from House: Flood Zone: _______

**Describe work to be performed:**

**Approximate Cost of Proposed Work:**

**Electrical Contractor:**

Parish Registration Up-to-Date?

- [ ] YES  [ ] NO

**Plumbing Contractor:**

- [ ] YES  [ ] NO

## III. Applicant Certification

I certify that I have provided the information on this application (other than information in the “gray boxes”) and that I have reviewed ALL of the information on this form (including the information in the “gray boxes”). I further certify that the information I have provided is true and correct to the best of my knowledge and that I have read and understand the laws of West Baton Rouge Parish as related to the development of my property (including, but not limited to Zoning and Site Development regulations). I am aware that any false or misleading information on this form, or any violation of Parish property development laws could result in legal action taken against me or others by West Baton Rouge Parish:

__________________________  ____________________  _____________
Signature                   Print Name                  Date

## OFFICE USE ONLY

**IV. Multi-Agency Coordination**

**Generator Permit Cost:**

| Electrical: $40 Plumbing: $20 |

**Electrical payment method:**

**Plumbing payment method:**

**Permit ID:**

**Municipality:**

**Date Initiated:**

**Is there a record of a “Parish-approved plat”?:**

**Subdivision:**

**Current Zoning:**

**Tract and/or Lot:**

**WBRP Gas Meter Status:**

**Lot size (sq. ft.):**

**Map & Parcel Number:**

**Flood Zone:**

| BFE:__________ Required:__________ |

**Inspector approval:**
West Baton Rouge
Electrical Load Data Sheet

Applicant Name: _________________________________ Contractor: _______________________________________
Phone # ___________________________________ Email: __________________________________________________
Owner/ Developer Name: _____________________________________ City/State/Zip: ____________________________
Service Address: ___________________________________________ Phone #: ___________________________________

-Electric Service Data-
Service Request Type: □ New Construction  □ Existing  □ Electric Overhead Conversion  □ Generator
Number of Meters at this Address: _____________ Unit Labeling: ____________________________________________
(i.e. Suites 300-308, Apts. 101-130, Units 1)
Anticipated Service Date: _____________________ Temporary Electric Service: (Commercial Only) □ Yes  □ No
Electric Service Type: □ Overhead □ Underground (Need Date: __________)
Facility Has a Total of ________ Sq-Ft of Floor Area On ___Floors of Which _____Sq-Ft. are Area Comfort Conditioned
Basement/Attic/Other Living Space Not included Above: No  □ Yes □ (____Sq-Ft. Finished, ___Sq-Ft. Unfinished)
Facility Heated With: □ Gas □ Electric Facility Has _____ Tons of Cooling Capacity Using ______Unit(s)
Service Entrance Pipe Size: _________ Inches

-Voltage and Load Data-
Phase/Voltage: □ 1ø-120/240   □ 3ø-120/240 Delta   □ 3ø- 120/208 Wye   □ 3ø- 277/480 Wye   □ Other______

<table>
<thead>
<tr>
<th>Single ø</th>
<th>Three ø</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lights</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Cooking</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Heating</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>A/C (heat pump)</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Refrigeration</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Water heating</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Motors</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Receptacles</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Total Connected</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Existing Peak Load</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
<tr>
<td>Total Diversified</td>
<td>_______ KW _______ KW</td>
<td></td>
</tr>
</tbody>
</table>

All-Electric Facility? □ Yes  □ No

Data for the Largest Motor
HP: ________ Voltage: ________ Phase: __________ (Type Reduced Start) □ Part Winding: (Ratio _____ - ______)
FLA: ________ LRA: ____________ □ Wye-Delta □ Autotransformer (Tap Setting ________%)
Reduced Voltage Starting: Yes □ No □ (List type if Yes) □ Solid State (Ramp Setting _____% Current Limit _____%)
Other, Describe: ____________________________________________

Responsible Party (sign below)

Submitted By: _________________________________ Print Name: ________________________________

OCPD Form#004eGEN