WBR Parish Government

Requirements for Sign Permit

- Fill out the Building Permit Application applicable information.
- Submit Plot Plan of property drawn to scale that shows location of the proposed sign, outside of the existing servitudes and setbacks from property line. (10ft is allowed for 1 sign)
- Show size, type, height and Lighting.
- Submit a Parish Approved Plat (signed by Parish Authorities)
- Contractor information – Must be State Licensed and registered with the Parish. (Each Contractor must come and fill out Permit)

1. Electrician: ____________________________

- Please sign this form stating you understand the above requirements: ____________________________
I. Applicant, Owner and Project Information

**Project Address:**

<table>
<thead>
<tr>
<th>CITY:</th>
<th>STATE:</th>
<th>ZIP:</th>
</tr>
</thead>
</table>

**APPLICANT Name:**

Email:

Primary Contact #:

Secondary Contact #:

**General Contractor:**

Email:

Primary Contact #:

Secondary Contact #:

**LAND OWNER Name:**

Email:

Primary Contact #:

Secondary Contact #:

II. Description of Project and Permit

**Type of Permit Being Applied For:**

- Sign

**Location of Sign:**

- Roadside
- Attached to Building

**Type of Sign:**

- Electrical
- Non-Electrical

**Cost of Proposed Work:**

**Total Square Footage of Sign:**

**General Contractor:**

Parish Registration Up-to-Date?

- YES
- NO

**Electrical Contractor:**

- YES
- NO

III. Applicant Certification

I certify that I have provided the information on this application (other than information in the “gray boxes”) and that I have reviewed ALL of the information on this form (including the information in the “gray boxes”). I further certify that the information I have provided is true and correct to the best of my knowledge and that I have read and understand the laws of West Baton Rouge Parish as related to the development of my property (including, but not limited to Zoning and Site Development regulations). I am aware that any false or misleading information on this form, or any violation of Parish property development laws could result in legal action taken against me or others by West Baton Rouge Parish:

_________________________  ____________________  ____________________________  _____________
Signature  Print Name  Date

OFFICE USE ONLY

IV. Multi-Agency Coordination

**Sign Permit Cost: $40 per sign**

Add $20

**Payment method:**

- Cash
- Credit card
- Check

**Permit ID:**

Municipality:

Date Initiated:

**Is there a record of a “Parish-approved plat”?:**

Subdivision:

Current Zoning:

**Tract:**

Lot:

Lot size (sq. ft.):

**Map & Parcel Number:**

Site Plan:

Approved by:

Date:
ELECTRICAL PERMIT APPLICATION

PROJECT INFORMATION (Please print)

Owner of property

Name of tenant

Address

Lot ______________ Subdivision ______________

CONTRACTOR INFORMATION

Company name

Parish Registration Number ______________ Phone number ______________

Proposed cost of work $ _________________

Authorized signature for permit

ITEM TABLE / CALCULATION OF PERMIT FEE

<table>
<thead>
<tr>
<th>Code</th>
<th>Item</th>
<th>Qty</th>
<th>Fee</th>
<th>Code</th>
<th>Item</th>
<th>Qty</th>
<th>Fee</th>
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<tbody>
<tr>
<td>E01</td>
<td>Transformer</td>
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<td>16.00</td>
<td>E19</td>
<td>Temporary Meter</td>
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<td>20.00</td>
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<tr>
<td>E02</td>
<td>Line, Underground (per foot)</td>
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<td>0.13</td>
<td>E20</td>
<td>Correct Wiring, Change-Out, Upgrade or Relocate Service</td>
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<td>20.00</td>
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<tr>
<td>E03</td>
<td>Service, &lt;= 60 amps</td>
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<td>8.00</td>
<td>E21</td>
<td>Circuit, Branch</td>
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<td>3.00</td>
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<tr>
<td>E04</td>
<td>Service, &lt;= 100 amps</td>
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<td>12.00</td>
<td>E22</td>
<td>Circuit, Feeder</td>
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<tr>
<td>E05</td>
<td>Service, &lt;= 200 amps</td>
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<td>14.00</td>
<td>E23</td>
<td>Motor, &lt; 1HP (Fraction)</td>
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<td>E06</td>
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<td>Motor, 1-2 HP</td>
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<td>E07</td>
<td>Service, &lt;= 600 amps</td>
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<td>18.00</td>
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<td>Motor, 3-5 HP</td>
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<td>E08</td>
<td>Service, &lt;= 800 amps</td>
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<td>E26</td>
<td>Motor, 7.5-10 HP</td>
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<td>E09</td>
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<td>22.00</td>
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<td>Motor, 15 – 25 HP</td>
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<td>Motor, 30 – 100 HP</td>
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<td>Motor, 150 – 200 HP</td>
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<td>Motor, 250+ HP</td>
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<td>E13</td>
<td>Service, &lt;= 1800 amps</td>
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<td>34.00</td>
<td>E31</td>
<td>Swimming Pool</td>
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<td>E14</td>
<td>Service, &lt;=2000 amps</td>
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<td>38.00</td>
<td>E32</td>
<td>Generator</td>
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<td>Service, &lt;=2400 amps</td>
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<td>Solar Panel Installation</td>
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<td>Temporary Cut-In</td>
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<td>E17</td>
<td>Mobile Home, Comm.</td>
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<td>Sign</td>
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<td>Minimum Fee</td>
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TOTAL FEE: _____________

Paid by: [ ] Cash [ ] Credit Card [ ] Check#

[ ] Residential [ ] Remodel

[ ] Commercial [ ] New

[ ] Mobile Home [ ] Addition

Associated Permit Number: _________________

If no associations, new permit number: _________________

Plans & application reviewed & approved by ________________